

CROSBY DALWOOD & CO

BUSINESS SUPPLEMENT

- Cash book, Cheque Butts, General Ledger print outs or other business records showing details of Payment and Receipts; Computer disks/CD's for MYOB/ Quicken/ Quickbooks/ Cashflow Manager and password details.
- Bank Statements for all Bank Accounts
- Bank Reconciliations for all Accounts
- Stock Sheets, end of year Stock on Hand and Work In Progress figures and/or Livestock details
- List of Accounts Receivable and Accounts Payable as at Year End
- Purchase/ Loan contracts for Plant, Property and Motor Vehicle purchases
- Details of Asset sales which may give rise to Capital Gains or Losses (ie Shares, Rental Property, Business)
- Details of all GST and PAYG amounts paid and collected (incl copies of all BASs or IAS's lodged for the current year and the immediate prior financial year
- Details of employee wages paid; PAYG Payment Summaries; WorkCover, Superannuation payments and Fringe Benefits Tax